## **SUST 499**

Apr 27

Spring-semester 2012

**Time:** Friday 9:00 – 9:50 a.m. **Location:** Castetter room 107



**Instructor:** Bruce Milne, bmilne@sevilleta.unm.edu Week Jan 20 Review requirements and milestones for semester Review resources and orientation guide Jan 27 Identify theme of project - Brainstorming exercise Feb 3 Introduction to logic model - Examples presented by 2<sup>nd</sup> semester students Due: 2<sup>nd</sup> semester students report progress (oral 5-10 minutes) Due: 1st semester students - Draft logic model for in-class review Feb 10 Introduction to Good Writing Guidelines http://sust.unm.edu/common/docs/SSPWritingManual.pdf - Pet peeves exercise **Due: 1**<sup>st</sup> semester students submit: Feb 17 Draft written proposal with bibliography of 5-10 selected references **Due:** 1<sup>st</sup> semester students present orally: Feb 24 -Project proposal. 10 minute presentation with PowerPoint following guidelines at: Mar 2 http://sust.unm.edu/common/docs/Compelling%20Public%20Presentations\_0111609.pdf Presentation covers content of the logic model and gives schedule of milestones and defines deliverables. Receive comments on logic model and draft proposal Mar 9 Review of criteria and rubric for final report Due: 2<sup>nd</sup> semester students: Submit draft final report for comments Mar 23 Mar 30 **Return: Comments on draft final projects** Due: 1<sup>st</sup> semester students submit draft proposal Apr 6 Apr 13 Return: Comments on draft proposals Check-in: Finishing projects and proposals Apr 20

Due 2<sup>nd</sup> semester: Final report (oral and written)

Submit final version of proposal with logic model for grading

Due 1<sup>st</sup> semester: Final proposal