



*Rocky Mountain Youth Corps (RMYC) is a nonprofit youth development organization serving New Mexico. We inspire young adults to make a positive difference in themselves and their communities. Through training and service, Corpsmembers discover their potential for healthy, productive lives.*

## **POSITION DESCRIPTION: National Trails System Intern**

**Position Title:** National Trails System Intern, Individual Placement

**Work Location:** Albuquerque, New Mexico

**Classification:** Full-time, Seasonal, desired start date of May 31, 2022

**Schedule:** Mon-Fri with additional time as required by program needs

**Compensation:** living stipend of \$1162, before taxes and paid every 2 weeks; all benefits as described in RMYC Individual Placement Manual. Benefits upon start include paid holidays and PTO.

**Supervision Received:** Receives general supervision from the Middle Rio Grande Conservation Program Manager

### **Position Purpose :**

This is an individual placement position at the Valle de Oro National Wildlife Refuge (NWR) to work as a National Trails System Intern. This individual will be a Rocky Mountain Youth Corps (RMYC) member but will work for the refuge and specifically for the refuge staff on multiple trails projects and other tasks. This is a 13-week position.

Valle de Oro NWR is located in the South Valley, 7 miles south of downtown Albuquerque. The refuge occupies 570-acres of traditional, ancestral lands of the Tiwa People, whom stewarded the land throughout generations. As the current land stewards, Valle de Oro NWR is a designated Urban NWR slated to be converted from a former dairy farm into natural and native habitat features of the Middle Rio Grande Valley to be an oasis for both wildlife and people. At this refuge, staff, partners, and the community are collaboratively building a refuge from the ground up, keeping in mind wildlife, people, environmental justice, and more.

The intern will promote public outreach events with the general public and nearby neighborhoods to plan for the future development and programming of the Valley de Oro National Wildlife Refuge (Valle de Oro). The intern will assist planning consultants with their planning efforts and community engagement activities while assisting with multiple projects concerning the overall trail network. The Refuge Manager will formally supervise this position with day-to-day oversight provided by the Visitor Services Coordinator.

### **MAJOR RESPONSIBILITIES**

- Become familiar with refuge trail plan, engineering sites plans for wetland and swale construction, designs for outdoor classroom, Valle de Oro NWR Environmental Assessment and Compatibility Determinations, Valle de Oro NWR Habitat Management and Visitor Services Development Plan and Environmental and Economic Justice Strategic Plan.
- Assist Refuge Staff, National Park Service, and contractor in community engagement for interpretation of El Camino Real. Assist with advertisement, facilitation, coordination of charettes, consolidation and interpretation of data, and reporting.
- Work with refuge staff to determine trail alignment of El Camino Real in relationship to refuge visitor center complex, maintenance yard and future trails. Provide geographic information, photographs, diagrams, or maps on finalized alignment. Potentially flag out sections of trail for reference on-site.
- Provide technical support for Perimeter Trail planning which may include site visits with project partners, regional office staff, partner coordination, research, and providing recommendations as needed.
- Write, edit, and report language for signage assisting in user group interface on Perimeter Trail. Include locations of signs along trails.
- Research subjects relating to trail network development and interpretation
- Provide a final report and give a final presentation to refuge staff and partners.

### **OTHER RESPONSIBILITIES**

- Participate in staff and program meetings
- Substitute for Crew Supervisors when necessary
- Work with other staff members on a variety of events and projects
- Other duties as assigned

### **TRAININGS**

- USFWS will provide trainings on equipment use and safety. Trails Intern must attend, participate in, and pass the following required trainings.
  - USFWS Mandatory Trainings:
    - National Safety Council Defensive Driving Course (10<sup>th</sup> Edition R).
  - Valle de Oro NWR Mandatory Trainings:
    - Tools safety and use: weed whip, lawn mower, various hand tools, and various power tools.
    - Herbicide safety and application trainings and review
      - Herbicides will be applied under the guidance and state permit of the Biologist).
    - Local bird species identification, if applicable.
    - Local plant species identification, if applicable.
    - Safe and proper way to plant plugs, poles, seedlings, and spread seed.
    - Wildlife and Habitat survey protocols: bird surveys and/or other surveys/projects.
    - Trailing.
    - TrackMan.
    - Site safety.
    - May be able to join in other refuge or partner training.
  - Rocky Mountain Youth Corps Mandatory Trainings:
    - Participate in Life Skills trainings with the RMYC training department. Trainings may encompass a variety of topics.

## **QUALIFICATIONS**

### **Knowledge**

- Knowledge of tool use and safety.
- Knowledge of issues facing the local community.
- Basic knowledge of trail building and maintenance practices.
- Basic knowledge of local plants and animals.
- Familiarity with techniques and concepts of safety and risk management.

### **Experience**

- Experience with, or an interest in, environmental or conservation related projects.
- Community volunteer experience or a history of service-based learning.

### **Skills**

- Ability to perform strenuous physical tasks under adverse weather conditions.
- Strong organizational and communication skills.
- Ability to be punctual and reliable.
- Ability to take detailed field observations/notes.

### **Behavioral Competencies**

- Open to constructive feedback.
- Flexibility and adaptability.
- Can work independently once provided instructions and materials.
- Problem solving and decision making skills a plus.
- Maturity level that allows for supervision and motivation of others.
- Ability to take initiative and follow through with project goals.
- Consistent positive mental attitude and work ethic.

### **Travel Requirements**

- Periodic overnight work and non-traditional work hours, inclusive of weekend and evening hours.
- Participate in occasional offsite meetings, trainings, and presentations.
- A valid driver's license.

### **Physical and Environmental Requirements**

- Lift and/or move up to 50 pounds occasionally, up to 30 pounds frequently, and/or up to 10 pounds constantly.
- Frequently traverse uneven terrain; walk, balance, stoop, kneel, bend, reach, push, pull, and/or grasp. Moderate amount of physical exertion.

- Have a visual acuity to operate motor vehicles and to determine the accuracy, neatness, and thoroughness of work assigned.
- Receive detailed information through written and/or oral communication; convey important spoken and/or written instructions accurately and effectively.
- Work indoors in an office and/or outdoors and may encounter variable weather conditions.

#### **Other Considerations**

- Pre-employment background check will be required which includes both a FBI, state and National Sex Offender Public Website check.
- AmeriCorps members are required to be a US Citizen, National, or Lawful Permanent Resident of the US
- Participants must be aged 18-30 years of age.

***Rocky Mountain Youth Corps is an equal opportunity employer and does not discriminate against any individual on the basis of race, color, gender, age, national origin, marital status, sexual orientation or disability.***

***All RMYC positions dependent upon availability of funding.***

***To apply, visit [www.youthcorps.org](http://www.youthcorps.org). For additional questions, please contact Janus Herrera, [janus@youthcorps.org](mailto:janus@youthcorps.org)***