

Position Description Sierra Nevada AmeriCorps Partnership

Position Title: Trail Operations Coordinator
Host Site: Tahoe Rim Trail Association
Site Supervisor: Chris Binder, Director of Trail Operations
Contact: Chrisb@tahoerimtrail.org, 775-298-4494

Service Commitment: SNAP AmeriCorps members are passionate and committed to the mission of the Sierra Nevada Alliance, SNAP, and AmeriCorps. Members make a year-long, full-time commitment to serve a nonprofit organization or public agency in the Sierra Nevada. **The SNAP Term of Service is from April 8, 2019 - September 22, 2019. Time Commitment: 900 hours total, approximately 40 hours per week.**

Position Location: The Tahoe Rim Trail Association office is located in Stateline, Nevada on the South Shore of Lake Tahoe. The South Shore area of Lake Tahoe includes Stateline as well as South Lake Tahoe and the community of Meyers on the California side. Within these areas, you have dozens of beach resorts, the ski resorts of Heavenly and Kirkwood and, of course, a world-class trail system for hiking, biking, and horseback riding. Stateline, NV is approximately three hours from Sacramento, CA and one hour from Reno, NV.

Organization Description: The Tahoe Rim Trail Association (TRTA) is the primary steward of the Tahoe Rim Trail (TRT), a system of nearly 200 miles of single track trail open to hikers, bikers, and equestrians. The TRTA's mission is to maintain and enhance the Tahoe Rim Trail system, practice and inspire stewardship and preserve access to the natural beauty of the Lake Tahoe region. The TRTA works tirelessly to provide a world-class trail experience for over 440,000 users annually so that everyone can experience Tahoe's iconic landscapes, charismatic fauna, and captivating flora today and in the future!

Program Description: The Trail Operations Coordinator will gain job skills related to the management of trails, non-profit conservation organizations and recreation, and natural resources by working on a variety of projects in partnership with volunteers and under the supervision of TRTA staff. The incumbent will develop skills and proficiencies related to trail management, maintenance, and construction including the use of hand tools, power tools, chainsaws, crosscut saws, winches, remote-sensing equipment, and GIS, depending on interest and background.

Required Qualifications:

- Must be 18 years of age, or older
- Because this position requires driving, applicants must be 21+

- Ability and willingness to undergo a federal criminal background check is required
- Must have a valid driver's license and clean driving record
- Effective communication skills with people of diverse ages and backgrounds
- Must be able to communicate clearly and consistently with TRTA staff
- Experience with trail construction, design, and rehabilitation with a Conservation Corps, or other trail building organization
- A high fitness level and an interest in camping overnight for backcountry work trips
- Ability to work alone/in a small group in remote settings
- Ability to work in large teams in remote settings (up to 15)
- Experience and/or ability to learn the use of GPS unit
- Willing to work outdoors and be capable of lifting 40 lbs
- Able to take initiative, work independently, and participate in collaborative efforts
- Ability to work weekends, evenings, and holidays
- Applicants are expected to be highly motivated to pursue a career in natural resource and trail management and be willing and able to perform assigned duties with little direct supervision
- Experience with basic computer programs including the Microsoft Office Suite

Desired Qualifications:

- Database management and ArcGIS software experience
- First Aid or Wilderness First Aid certified
- USFS Chainsaw and/or crosscut saw certified
- Experience with Griphoist winches and rigging for trailbuilding
- Experience with stonework for trailbuilding
- Experience working with pack stock
- Knowledge and understanding of Leave No Trace principals
- Knowledge and ability to utilize GPS equipment in the field
- Knowledge and ability to utilize GIS programs such as ArcMap and ArcGIS Pro
- Previous employment or volunteer work as a Crew Leader for a Conservation Corps, Federal Agency, or other trail building organization

Additional Benefits: In addition to SNAP Member Benefits, the TRTA will provide an additional housing stipend of \$1,500 (\$250/month).

Website: www.tahoerimtrail.org