**Fall 2011**  
**SUST 499 – Independent Capstone Project**

**Instructors:** Jessica Rowland & Bruce Milne  
**Location:** Castetter Hall 258  
**Time:** Friday 9:00-10:00 am  
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**Info Bundle:** E-reserves (ereserves.unm.edu)

**Schedule:**

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<th>Week</th>
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| 1    | F 8/26 | -Review requirements and milestones for semester  
                -Review resources and orientation guide |  |
| 2    | F 9/2   | -Introduction to logic model  
                -Examples from 2nd semester students | 1st semester students: Begin thinking about project themes |
| 3    | F 9/9   | -Identify theme of project  
                -Brainstorming exercise | 2nd semester students: Oral report on progress of project (5-10 min) |
| 4    | F 9/16  | -Introduction to Good Writing Guidelines ([http://sust.unm.edu/resources/](http://sust.unm.edu/resources/))  
                -Pet peeves exercise  
                -Examples of proposals from 2nd semester students | All: Read “A Primer of Professional Writing”  
                Funding deadline for 1st semester students |
| 5    | F 9/23  | -Discuss and review goals and logic models of 1st semester student project proposals  
                -Review how to give good presentations | 1st semester students turn in:  
                1. Draft logic model for in-class review  
                2. Draft written proposal with bibliography of 5-10 references |
| 6    | F 9/30  | -Return: Comments on logic model and draft proposal | 1st semester students: Presentation on project proposal (10 min)  
                -Cover content of the logic model  
                -Give schedule of milestones  
                -Define deliverables |
| 7    | F 10/7  | -Continue with project proposal presentations | 1st semester students: Presentation on project proposal (10 min)  
                Funding deadline for 2nd semester students |
| 8    | F 10/14 | FALL BREAK – no class | Relax and have fun! |
| 9    | F 10/21 | -Review of criteria and rubric for final project report |  |
| 10   | F 10/28 | -Check-in: Finishing up draft project reports and proposals | 2nd semester students: Submit draft final report for comments |
| 11   | F 11/4  | -Return: Comments on draft final project report | 1st semester students: Submit draft proposal + initial materials |
| 12   | F 11/11 | -Return: Comments on draft proposals | 2nd semester students: Presentation on final project |
| 13   | F 11/18 | -Check-in: Finishing up final project reports and proposals | 2nd semester students: Presentation on final project |
| 14   | F 11/25 | THANKSGIVING BREAK – no class | Eats lots of local food! |
| 15   | F 12/2  | -Final project reports and proposals  
                -End of semester celebration! | All: Final report or final proposal hardcopy due in class |